

NORTHERN WESTMORELAND CAREER & TECHNOLOGY CENTER
SUMMARY OF JOC MEETING
June 15, 2023

1. Approved the Minutes of the regular Joint Operating Committee meeting May 18, 2023
2. Approved the treasurer's reports for May, 2023
3. Approved the payment of bills for June, 2023
4. Approved the ratification of investments for May, 2023
5. Authorized the administration to pay June and July bills which would accrue finance charges/interest or would result in a discount if paid prior to the next scheduled meeting on August 17, 2023; and be it further solved that documentation listing all bills will be presented at said meeting for ratification
6. Authorized Coleen Steim, Business Manager to make necessary budgetary transfers for the 2022-2023 fiscal year subsequent to June 30, 2023 with a listing to be provided to the JOC at August 17, 2023 meeting
7. Appointed Andrews and Price as solicitor for NWCTC effective July 1, 2023 to June 30, 2024, at a rate of \$115.00 an hour and \$450.00 per board meeting for legal services
8. Approved the renewal of the following insurance policies for the period of July 1, 2023 to July 1, 2024

Insurance Policy	Carrier	Estimated annual premium
Worker's Compensation	CM Regent	\$ 8,471.00
Commercial Package	CM Regent	\$26,554.00
Umbrella	CM Regent	\$ 1,370.00
JOC Treasurer	CNA Surety	\$ 100.00
School Leaders' Legal Liability	CM Regent	\$ 8,396.00
Other Insurance as needed	Chubb	\$ 6,885.00

9. Approved the renewal of the phone system maintenance agreement with Prime Communications for July 2023 – June 2024 in the amount of \$1,781.00
10. Approved the agreement of OZ Enterprises for energy management system preventative maintenance for the 2023-2024 fiscal year per the attached agreement
11. Approved the appointment of Dr. Shannon Wagner as Superintendent of Record for the period July 1, 2023 to June 30, 2024
12. Approved the Carl D. Perkins 2023-2024 allocation
13. Approved the list of obsolete equipment for disposal
14. Awarded the purchase and installation of flooring replacement for tech ed and culinary classrooms from Franklin Interiors in the amounts of \$18,760.00 and \$18,476.00 respectively per state Costars contract 44000020405
15. Approved the purchase and installation of updated controls for the new Airedale units to OZ Enterprises in the amount of \$27,240.00 per state Costars contract 028-029
16. Approved the purchase and installation of updated school server to Paconnect in the amount of \$65,067.00 per Costars contract 149476
17. Approved the renewal of the service agreement with Signalgraph Security for fire alarm and security system alarm maintenance and monitoring

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18. Approved the resolution for awarding the lotted bid for Multi-Purpose Paper and purchase the items per the school's quantity request, at the referenced prices from Contract Paper Co., the party indicated whom the Westmoreland Intermediate Unit Joint Purchasing Consortium has recommended as the lowest responsible bidder meeting or equaling specifications
19. Approved the out of state travel request of Mr. James Salem to attend the I-Car Instructor Training in Vernon Hills, IL on July 30 – August 4, 2023
20. Approved the out of state travel request of Mr. George Kirk to attend the American Society for Nondestructive Testing Training in Houston Texas on July 24 – 26, 2023
21. Approved the job description for Administrative Director
22. Approved the employment of Dr. Jason Hicks, Administrative Director, effective October 15, 2023 at a salary of \$120,000.00 (pro-rated) and all other benefits as included in the employment agreement upon receipt and acceptance of all applicable clearances, appropriate certifications and required pre-employment verifications (including Act 24, Act 126 and Act 168)
23. Approve the collective bargaining agreement between the NWCTC Joint Operating Committee and the NWCTC Education Association for the period August 26, 2023 through August 25, 2028